



ANNUAL REPORT 2022

**MAITLAND
REPERTORY
THEATRE**



Annual Report 2022

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We acknowledge the Wonnarua People as the
Traditional Owners and Custodians of the land
upon which Maitland Repertory Theatre stands.

PRESIDENT'S REPORT

2022 saw a slight return to normality in regards to the lifting of COVID restrictions which allowed MRT to provide our regular complement of five productions plus a shared production *84 Charing Cross Road* with NTC.

This year we also saw first time directors for *Veronica's Room* (Campbell Knox), *On Golden Pond* (Anne Robinson) and currently in performance *And Then There Were None* (Alex Comber). These together with our other 2022 productions, *Cosi*, *In the Next Room* and *Stuart Little* had great audience attendance and were very well received. Congratulations to all for successful productions.

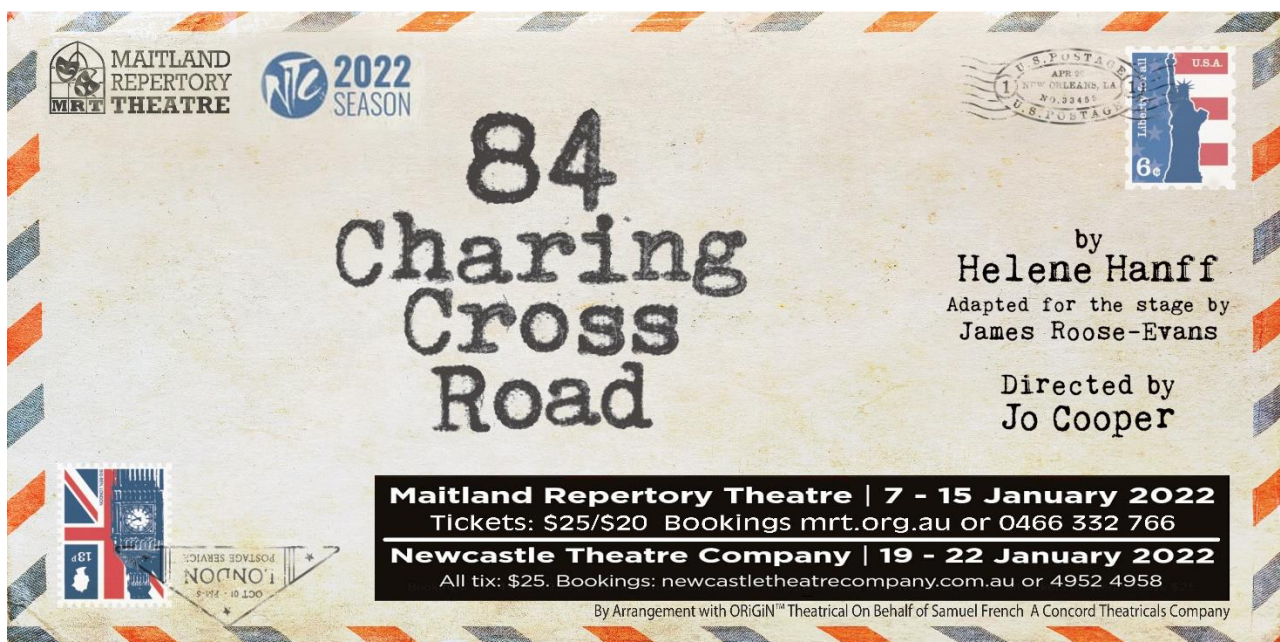
Our 75th Anniversary was celebrated at the end of the year with a cocktail evening. We shared memories and remembered our predecessors, thanking them for initiating this theatre group that we all now enjoy.

In my first year as President, I would like to thank the outgoing committee for their assistance and I look forward to working with the new and continuing members in 2023.

To all members I thank you also and express my gratitude for any contribution you have made to MRT in 2022. I look forward to your continued support in 2023 as we strive to provide the highest quality shows for the community.

Dimity Eveleens

President



SECRETARY'S REPORT

2022, our 75th year, was certainly a busy one.

Membership

- We continued our Saturday Working Bees, but also incorporated regular Open Days into the Saturdays following each show's closing.
- We consolidated our Social media groups to better define the benefits of membership to members and to improve communication with members.
- We awarded two Life Member Training Scholarships in 2022 – for lighting and costume training.

Ticketing

In late 2022 it was decided to change our ticketing system from EventBrite to TicketSearch, with Melanie of TazTix providing phone sales service, which is proving a great timesaver for volunteers in 2023.

CONDAS

We continue to make all our plays eligible for CONDA Nomination and in 2022 we received the following nominations for awards:

- For "Veronica's Room" - Best Ensemble - Play
- For "In the Next Room (The Vibrator Play)" -
 - Excellence in Set and Prop Design - Daniel Shaunessy
 - Excellence in Costume Design - Anne Robinson, Kadisha Patterson, Kaysia Dowie
 - Excellence by a Performer in a Supporting Role - Play: Connie Voisey-Barlin

In October we were registered by the Australian Charities and Not-for-profits Commission, which we hope will open up doors for grants.

I'd like to thank Des O'Loughlin of Hunter Valuers for the valuation of our land and buildings.

Sadly, we lost one of our foundation members with the passing of Nell Pyle in December, 2022. Nell will be missed by all of us.

Thanks to our volunteers who front up to help with administration, building maintenance, set building, ushering, front of house, costumes and of course, our directors, crew, stage managers and actors.

Ian Robinson
Secretary

TREASURER'S REPORT

I have pleasure in presenting to this Annual General Meeting the financial report for the year from 1 January to 31 December 2022. Briefly, the results for 2022 are as follows:

1. *Total Income* was \$72,892, an increase of \$14,028
2. *Total Cost of Sales* was \$33,540, an increase of \$7,283
4. *Total Expenses* were \$272,826, an increase of \$186,713
5. Balance of *General Funds* stood at \$90,154, a decrease of \$9,558
6. *Total Equity* stands at \$2,621,778, an increase of \$1,877,160
7. *Nett Profit* for 2022 was \$1,877,160

* See Notes to the Accounts for clarification

Maitland Repertory Theatre produced and performed 6 productions during 2022. A detailed analysis of the results of each production is listed separately, (*MRT Main Performance Profit and Loss Statements 2022*). Below is a brief summary:

Production	Month	No of Shows	Attendance	Avg Per Production	\$ Net Profit*	% Net Profit/Income
84 Charing Cr Rd	Jan	7	247	35	61	1.51%
Veronica's Room	Feb-Mar	9	454	50	7,507	66.35%
Cosi	May	10	556	56	7,598	63.63%
In The Next Room	Jun-Jul	9	547	61	9,577	67.40%
Stuart Little	Oct	8	786	98	11,914	67.28%
On Golden Pond	Nov-Dec	8	499	62	8,152	64.43%

* a) No indirect costs (e.g. power, rates, insurance, etc) are allocated to shows for the purpose of this calculation.

b) Season ticket sales have been allocated to each show on a pro-rata basis.

Maintenance and maintenance improvement expenses decreased by \$3,947 and include:

- Routine testing of electrical equipment, emergency lights, fire equipment and first aid maintenance
- Weekly contract cleaning of the theatre
- Contract lawn mowing, edges etc on an as-needs basis

Public liability, voluntary workers and building/contents insurance policies increased by \$2,925

As at 31 December funds were invested in a Term deposit at The Mutual Bank: \$50,000 at 2.6% until 10 Feb 2023.

With the easing of COVID restrictions, MRT has returned to a more normal timetable of events, including the welcomed resumption of the Junior Production for this year. Hopefully this will see an increase in income for the year, which is necessary due to the ever-upward movement in costs.

I would like to thank everyone who contributed to the success of the theatre in 2022 by giving their va time and help throughout the year. I would also like to give thanks and appreciation to our Secretary, who does so much for MRT and who helps me to do my job as Treasurer.

Terry Allen
Treasurer

VERONICA'S ROOM

by Ira Levin

Directed by Campbell Knox
Assistant Director: Gabrielle Johns



16 February - 6 March 2022

Tickets \$30/\$25

Bookings: mrt.org.au or 0466 332 766

We're all stuck somewhere . . .



By arrangement with ORiGiN™ Theatrical, on behalf of Samuel French, a Concord Theatricals Company

Income Statement (unaudited¹³)
for the year ending 31 December 2022

		2022	2021
Income	<i>Notes</i>	\$	\$
Ticket Sales		62,212	49,955
Season Tickets		5,447	6,136
Catering at Shows		5,233	2,773
<i>Total Income</i>	<i>2</i>	<i>72,892</i>	<i>58,864</i>
Cost of Sales			
Catering (Production)		3,875	2,353
Production Advertising		9,031	10,692
Royalties, copyright and scripts		11,732	5,681
Production costs (other)		-	-
Commission on tickets	<i>3</i>	3,920	3,752
Set		3,439	2,236
Lighting / Sound		233	906
Costumes		1,168	638
Makeup and Hair		142	-
<i>Total Cost of Sales</i>	<i>4</i>	<i>33,540</i>	<i>26,257</i>
Gross Profit		39,353	32,607

Income Statement (continued)
for the year ending 31 December 2022

		2022	2021
	<i>Notes</i>	\$	\$
Gross Profit		39,353	32,607
Other Income			
Membership			
Jobkeeper Subsidy		-	14,550
Acting Classes		19,493	19,432
Training		-	-
Membership - Subscriptions		820	710
		20,313	34,692
Other			
Donations		1,915	2,736
Revaluation of Land and Buildings	5	2,085,985	-
Interest Income		309	396
		2,088,209	3,132
<i>Total Other Income</i>	6	2,108,522	37,823
Expenses			
Membership			
Life Member Scholarships and Training		2,020	1,080
		2,020	1,080
Employment Expenses			
Wages and Salaries		21,973	35,030
Other employer expenses		1,828	751
		23,801	35,781
Occupancy Expenses			
Maintenance Improvement		495	5,216
Insurances		11,499	8,574
Maintenance Expenses		9,683	8,909
Electricity and Gas		3,199	2,059
Rates		2,468	8,223
Water		1,296	1,240
Telephone and Internet		1,485	1,461
Equipment less than \$1,000		3,212	1,866
General Amenities		4,397	1,711
		37,734	39,258
Administrative			
Postage		2,025	3,908
Printing and Stationery		2,129	1,743
Audit and Administration		2,855	269
Donations		-	1,416
Bank and EFTPOS Fees		387	315
Software Service Costs		2,496	2,343
Prior period adjustment & asset writeoff	8	190,985	-
Depreciation	7	8,394	-
		209,271	9,994
<i>Total Expenses</i>	9	272,826	86,113
		1,875,048	(15,683)
<i>Grants</i>	10	2,112	15,425
<i>Net Profit (Loss)</i>		1,877,160	(258)

Balance Sheet (unaudited¹³)
as at 31 December 2022

	<i>Notes</i>	2022 \$	2021 \$
Equity			
Retained Earnings		744,618	744,875
Profit (Loss)		1,877,160	-258
Total Equity		2,621,778	744,617
Represented By:			
Assets			
<i>Current Asset</i>			
Cash		250	250
Cash at Bank		85,909	96,067
Building Fund	11	3,995	3,395
<i>Total Current Assets</i>		90,154	99,712
<i>Non Current Assets</i>			
Land and Building	12	2,500,000	374,015
less Provision for Depreciation		-	2,500,000
Plant, Equipment, Furniture		40,479	271,464
less Provision for Depreciation		8,394	32,085
<i>Total Non Current Assets</i>		2,532,085	645,479
Total Assets		2,622,238	745,191
Liabilities			
<i>Current Liabilities</i>		461	573
<i>Total Current Liabilities</i>		461	573
<i>Non Current Liabilities</i>		-	-
<i>Total Non Current Liabilities</i>		-	-
Total Liabilities		461	573
Net Assets		2,621,778	744,618

Building Fund (unaudited¹³)**Activity for the Year Ending 31 December 2022**

Balance as at 1 January 2022		3,395
<i>Income</i>		
Donations	600	
<i>Add - Sub Total</i>		<i>600</i>
<i>Expenditure</i>	NIL	
<i>Minus - Sub Total</i>		<i>NIL</i>
Balance at 31 December 2022		3,995
Balance in Bank Account at 31 December 2022		3,995

Notes to the Accounts 2022

1. This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act of New South Wales. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on a cash basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

- a. Cash and cash equivalents include cash in hand, deposits held at call with financial institutions, and other short term highly liquid investments with original maturities of six months or less.
 - b. Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.
 - c. Revenues, expenses and assets are recognised inclusive of the amount of GST, as the Theatre is not registered for GST.
2. Total Income increased by \$14,028 due to the increased number of full scale productions and ticket sales in 2022 compared to 2021.
3. Commission of \$3,920 (2021 \$3,752) represents 3.75% + \$0.99 per Eventbrite transaction, 2.50% of JoinIT/Stripe subscriptions and payment fees.
4. Cost of Sales increased by \$7,283. The main component of this change was an increase in production costs, particularly royalties, due to less COVID-19 production disruption in 2022 compared to 2021.

5. A valuation was carried out on the Association's property at 244 High Street, Maitland by Hunter Valuers and the updated value of \$2,500,000 is now reflected in the Non Current Assets.
6. Total Other Income increased by \$2,110,699. The main components of the change were the revaluation of Land and Buildings referred to in Note 5 above and less income from the Australian Government Jobkeeper Subsidy.

7. **Changes in accounting policies**

Depreciation and write off of assets.

The directors have resolved that for the first time, plant and equipment assets be depreciated based on an assessment of their useful lives and an appraisal of their remaining useful lives. The financial effect of these changes has resulted in a write-off of various depreciable assets totalling \$187,000.95 and is reflected in the profit and loss account as a write-off of assets. The write-offs reflect the fact that while some of these assets remain in use, the directors consider that they have no probable future economic benefit from their disposal.

Depreciation of Plant and Equipment and Furniture and Fittings has also been charged for the current year – plant \$4,518, and furniture and fittings of \$3,876. Comparative information has not been changed as it is considered that this is not necessary for the association.

Depreciation rates:

All Plant and Equipment and Furniture and Fittings are depreciated at the rate of 10% as this rate reflects the estimated future lives of these assets.

8. *Revaluation of Land and Buildings.*

The directors had the land and buildings revalued and the increase in value amounting to \$2,085,985.20 has been disclosed as a revaluation in the profit and loss account.

9. Total Expenses increased by \$226,713. The main components of this change was decreased expenditure on Wages and Salaries due to the cessation of the COVID-19 Jobkeeper subsidy and an increase in Depreciation Expenses referred to in Note 7 above.
10. The theatre received grant funding of \$2,112 from Maitland City Council's for the purchase of stage and other equipment.
11. Refer to the separate Building Fund Activity Statement for details of the Building Fund.
12. As at 28 February 2023 the buildings are insured for \$2,500,000 and contents for \$330,000.
13. Keith Compton of Comptons Accounting Pty Ltd will audit the financial records. Expected completion May, 2023.

Statement by the Management Committee

The Management Committee of Maitland Repertory Theatre Inc. is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporations Act of New South Wales 2009 and is appropriate to meet the needs of the members. The committee's responsibilities also include such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

MRT ACTING CLASSES UPDATE

2022 has been a year of excitement within our classes!

We are beginning to pick ourselves back up after the pandemic, and after a long two years of nothing, we were finally able to put on a junior production! *Stuart Little* was a great success and saw a number of our students (and non students) get to experience their first time on stage. We also got to work with a new team for this show. Campbell, Kate and Tessa did an incredible job bringing this show to life and I thank them for their hard work and commitment to giving the kids and their families an amazing experience. We hope to do the same in 2023 and beyond. Our classes were led again by our wonderful tutors, Pip, Campbell, Emily and Gabby, and we welcomed Angie and Hannah to teach our Musical Theatre class. Whilst this class could ultimately not go ahead and has since been removed from our program, I thank them for their enthusiasm for passing on their knowledge and talent. Student numbers are on the rise, and 2023 is shaping up to be one of our best years yet!

Alex Comber

Classes Administrator

A promotional poster for the play 'Stuart Little'. The background is split diagonally from the bottom left to the top right, with a dark blue upper half and a yellow lower half. In the top left corner, the Maitland Repertory Theatre logo is displayed, featuring a stylized cat face and the text 'MAITLAND REPERTORY THEATRE Celebrating 75 years'. The title 'STUART LITTLE' is written in large, bold, red capital letters with a yellow outline, centered across the middle. To the left of the title, a cartoon illustration of Stuart Little, a white mouse wearing red overalls and a green bow tie, stands with his hands on his hips. In the top right corner, yellow text reads 'BASED ON THE BOOK BY E.B. WHITE' and 'ADAPTED BY JOSEPH ROBINETTE'. Below this, in yellow text, is 'Directed by Campbell Knox'. In the bottom right, on the yellow background, the ticket price 'All tickets \$20' is in blue, followed by 'Bookings mrt.org.au or 0466 332 766' in blue, and the dates '5 - 21 October, 2022' in large red letters. At the very bottom, a small dark blue box contains white text: 'By arrangement with ORiGiN™ Theatrical, on behalf of Dramatic Publishing Company, of Woodstock, Illinois'.

REAMUS THEATRE UPDATE

In 2022, I took over Reamus Youth Theatre mid-production of *Cosi* due to Alex Simpson and Lesley Coombes stepping down for personal reasons. The cast and crew both took to this very well, making the transition very easy. The production went very well. I'm pleased to say that we overcame the challenges of double casting, rehearsal times and having to adapt to the variations that different actors were bringing to their characters.

After the production, there was a grace period during which Reamus Youth Theatre updated its name to Maitland Repertory Reamus Theatre (MRRT). This was pitched by co-runners Isabelle Moy and Alex Simpson and approved by the Maitland Repertory Theatre Management Committee.

Later in 2022, MRRT was approached by The Maitland Writers Festival, offering them to be a part of the iFestival in October with a short performance. This festival performance, run by Alex Simpson, allowed for members of MRRT to both direct and act in new roles and showcase their talents.

On December 16, Reamus held a showcase which friends and family attended. This showcased members' skills in acting, directing, costume and writing.

We're looking forward to our 2023 production of *Lord of the Flies*.

Isabelle Moy

Reamus



PLAY SELECTION COMMITTEE REPORT

The Play Selection and Discussion Group met regularly last year to read plays and put together a long list of choices for 2023. A short list was then created and the selection presented to the management committee. We hope you like the selections we have made for 2023.

Plays chosen for 2022 included *Veronica's Room*, *In the Next Room*, and *On Golden Pond* and these three plays were greatly enjoyed by our audiences.

PS&D group members are already searching for interesting plays for 2024 and will meet again regularly during this year.

The Social Play Reading group has also been meeting regularly and have read some interesting plays. Not all these plays are added to the long list, but readers enjoy having their own discussion about plays they have just read. Contact Ian on info@mrt.org.au (with *Social Play Reading* in the subject line) if you wish to attend, or look for our e-news articles to find out when the next play reading is happening.

You may have a play script at home, or see one for sale somewhere. If, after you've read it, you think it would be a good one to stage, then send us an email (info@mrt.org.au with *Play Script Suggestion* in the subject line) and tell us about it.

We'd like to thank Brendon Harris for his help and support over the past few years. Brendon is now stepping down and we'd like to welcome Matt Scoles to our group.

Dimity Eveleens, Matthew Collins, Danny Shaunessy, Matt Scoles and Anne Robinson



WARDROBE AND COSTUME SHED REPORT

We have received more donations again this year for the costume department. A lot of people are taking the opportunity of bringing bags of clothes over to the theatre on Saturday mornings when our Saturday Morning Crew are working. We appreciate all donations from our local community.

It is a very time-consuming task to wash then put away all costumes which have been used during a play. Many items are also brought out “just in case” and not used, but need to be seen and tried on to see if they would be suitable. These costume items must also be returned to their appropriate containers. Help is always needed in the costume shed, so if you have a spare hour or two and would like to join us, please get in touch during the year.

A small number of costumes were supplied for *84 Charing Cross Road*, but costumes mainly came from NTC for this Newcastle Theatre Company-based production. Other productions which were costumed at MRT were *Veronica's Room*, *Cosi*, *In the Next Room*, *Stuart Little* and *On Golden Pond*. I'd like to thank Kadisha Patterson, Kaysia Dowie and the MRTAC Costume Team (Susan, Jo and Amanda) who worked so hard doing the costumes for *Stuart Little*.

Kadisha, Kaysia and I were thrilled to get a CONDA nomination for our 1890s costume work for *In the Next Room*.

Our 10am morning teas have become a regular event and the Saturday Morning Crew get a chance to sit down and enjoy a chat with morning tea – sometimes with particularly delicious fare. If you are in town and would like to join us, please feel free to call in. After our well-deserved break we then all go back to work – building sets, cleaning and tidying up and working in the costume shed and library.

Email info@mrt.org.au (Costumes in subject line) or contact us on 0466 332 766 (leave a message) to offer help at other times.

Anne Robinson

Wardrobe Supervisor

PUBLICITY ACTIVITIES UPDATE

This is how we regularly promote our theatre productions:

- Media releases to local media outlets and liaison with The Herald and The Maitland Mercury
- Posters and flyers are handed out to central points including the Visitor Centre and libraries
- Mailout to about 200 Season Ticket holders and supporters on our mailing list
- Corflute signs on display at the theatre and our supporters' locations
- Regular mailchimp emails to about 1,300 recipients, with more frequent weekly emails during productions
- Regular updates to our website
- Facebook posts – we have over 3,200 followers now
- Instagram posts – we have about 600 followers now
- Sponsored Facebook events for each play and Acting Classes
- Liaison with MyMaitland and CONDA websites to promote plays
- Articles in the U3A monthly newsletters
- Opening night wine and refreshments, and charity fundraiser nights on the opening weekends of plays
- Cast and crew spread the word about each show.

Changes implemented this year included:

- We brought forward graphic design so that we could consistently brand our shows early in each play season
- As a result of bringing forward graphic design we were able to present a low-key season launch on the opening night of our last play of 2022 – *On Golden Pond*
- We expect that our new ticketing system, TicketSearch, will allow us to get better early promotion and sales of our Season Tickets
- An opening night review was prepared for *And Then There Were None* by Dr Genevieve Graham which the Maitland Mercury listed online.

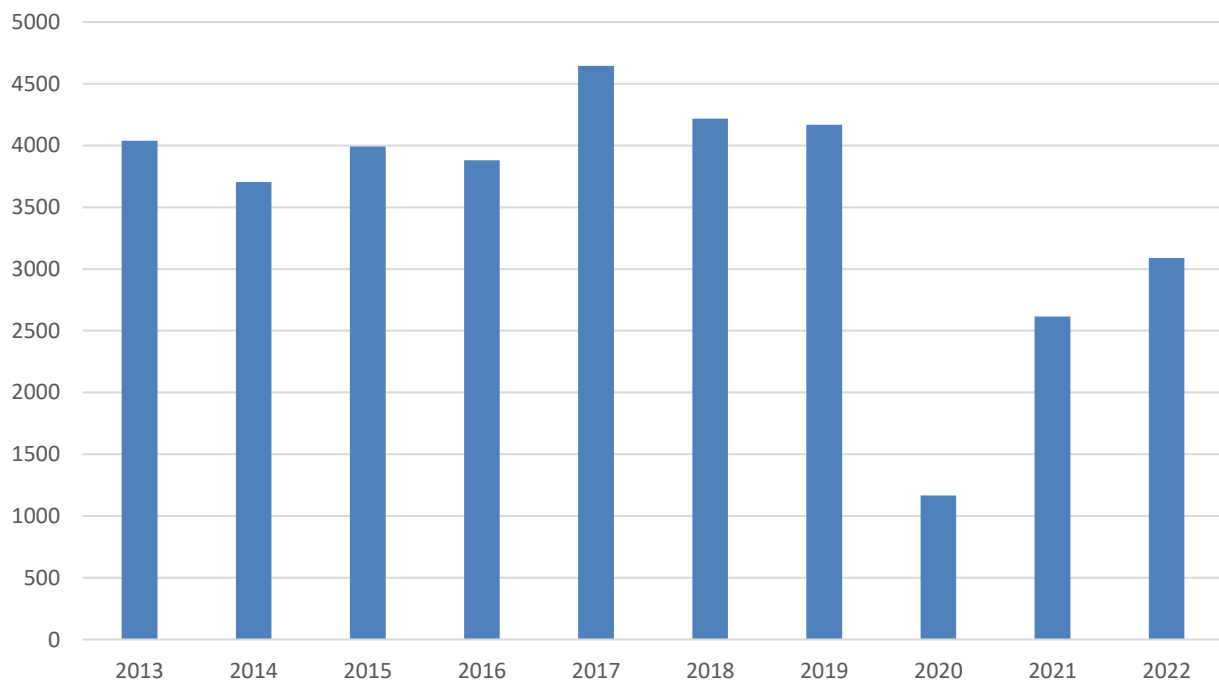
Thank you to Tony Vidray of AV Chartered Accountants, who organises the printing of high-quality programs for us. Thank you to our volunteers, thank you to Alex Comber for social media promotion; and to Anne Robinson and other volunteers for contributions in graphic design, photography and proof-reading.

AUDIENCE REPORT 2022

2022 Play Attendance

<i>84 Charing Cross Road</i>	247
<i>Veronica's Room</i>	454
<i>Cosi</i>	556
<i>In the Next Room (The Vibrator Play)</i>	547
<i>Stuart Little</i>	786
<i>On Golden Pond</i>	499
TOTAL	3,089

Total Audience attendance 2011 to 2022



COMMITTEE ATTENDANCE REPORT

Committee Meetings held from April 2022 to February 2023

11 monthly meetings were held.

Committee Member	Meetings Attended
Dimity Eveleens	11
Terry Allen	11
Matt Scoles	11
Robert Comber	10
Anne Robinson	10
Ian Robinson	10
Frank Oakes	9
Colin Delaney	8
Dan Shaunessy	8
Matt Collins	7
Aimee Cavanagh	6
Alana Burton (Alternative Committee Member)	5
Nick Cook	2
Isabelle Moy (Alternative Committee Member) (Appointed 8/11/2022)	2
Lesley Coombes (Alternative Committee Member) (Resigned 1/11/2022)	-
Alex Simpson (Alternative Committee Member)	-

**MAITLAND
REPERTORY
THEATRE**
Celebrating 75 years

ON GOLDEN POND

by Ernest Thompson
directed by Anne Robinson

23 Nov - 11 Dec, 2022

Tickets \$25/\$30
Bookings: mrt.org.au
or 0466 332 766

By arrangement with Music Theatre International Australasia Pty Ltd, on behalf of Dramatists Play Service, Inc.

About Maitland Repertory Theatre

Maitland Repertory Theatre is an Incorporated Association and was founded in 1947. The Annual General Meeting (AGM) is usually held in March. The Management Committee of twelve and three Alternative Committee Members are elected at the AGM to manage the theatre on behalf of its members. Members who are elected to Management Committee, subcommittees and other formal positions are expected to make a serious commitment to their role for one year, to attend meetings and carry out other duties as required.

Maitland Repertory Theatre is endorsed as a deductible gift recipient on the Register of Cultural Organisation and since October 2022 has been registered by the Australian Charities and Not-for-profits Commission.

Our Building

The theatre values our building – an integral part of Maitland's heritage - and we are fortunate that our members of the 1960s had the foresight to purchase this beautiful resource.

We are also fortunate to have formed a relationship with Mark Fenwick, heritage architect of Newcastle, and the management committee is working towards a long-term plan for the maintenance and renewal of our 1850s building.



Our Mission

To stage inclusive high quality theatrical productions for the artistic aspirations of our members and for the entertainment of the Maitland community.

Patrons

Jenny Aitchison MP Cllr Loretta Baker
Mr Keith Cockburn Mayor Phillip Penfold
Ms Meryl Swanson MP

Life Members

John Morris (dec'd)	Dorothy Morris (dec'd)	Frank Oakes
Doug Pyle (dec'd)	Nell Pyle (dec'd)	Elaine Webb (dec'd)
Dulcie Mullard (dec'd)	Hal Cheetham	Frank Freeman
Helen Comber	Robert Comber	Dimity Eveleens
Anne Robinson	Ian Robinson	

Presidents

1947 – 1948	James Allison	1968	Tim Youldon
1949 – 1952	Geoff Barden	1969	Fran Dawson
1953 – 1954	Ray Cocking	1970 -1971	George Emery
1955 – 1956	George Emery	1972 – 1975	John Morris
1957 – 1958	Ruby Evans	1976 – 1982	Doug Pyle
1959	John Pickstock	1983 – 1989	Frank Oakes
1960	Ray Cocking	1990 – 1992	Doug Pyle
1961	Dulcie Mullard	1993 – 1994	Neil Campbell
1962 – 1965	George Emery	1995 – 2008	Frank Oakes
1966	Frank Cook	2009 – 2011	Dan Shaunessy
1967	George Emery	2012 – 2021	Robert Comber
		2022 – now	Dimity Eveleens

